

2008 - 2009

HARROW COUNCIL
COUNCIL SUMMONS

ANNUAL MEETING
Thursday 8 May 2008



COUNCIL SUMMONS

Legal and Governance Services Department

Civic Centre

Harrow

29th April 2008

Dear Member

I hereby request and summon you to attend the **ANNUAL MEETING OF THE COUNCIL OF THE LONDON BOROUGH OF HARROW** to be held in the **COUNCIL CHAMBER** at the **CIVIC CENTRE, STATION ROAD, HARROW, on Thursday, 8th day of May 2008 at 7.30 pm** to consider the following matters and to pass such resolutions and to make such orders as may then be determined.

Yours sincerely

A handwritten signature in black ink, appearing to be the initials "HR" or similar, written in a cursive style.

Director of Legal and Governance Services

PRAYERS

The Mayor's Chaplain, Reverend Mike Hall, will open the meeting with Prayers.

1. ELECTION OF MAYOR:

To elect a Mayor of the Borough for the Municipal Year 2008/2009.

2. APPOINTMENT OF DEPUTY MAYOR:

To receive the Mayor's intimation in writing of the appointment of a Councillor of the Borough to be Deputy Mayor.

3. APPOINTMENT OF CHAPLAIN:

To receive, the Mayor's announcement concerning a Chaplain (as may be appropriate).

[Note: The Order of Proceedings for Items 1-3 above is to follow].

4. APPOINTMENT OF THE LEADER OF THE COUNCIL:

Paragraph 7.03 of Article 7 of the Constitution provides for the annual appointment of the Leader of the Council.

(i) The Council is requested to agree the re-appointment of a Leader of the Council.

(ii) The Council is requested also to agree the re-appointment of a Deputy Leader of the Council.

FOR DECISION

5. EXECUTIVE FUNCTIONS 2008/09:

To receive proposals from the Leader of the Council.

6. COUNCIL MINUTES:

That the minutes of the meeting held on 21 February 2008 be taken as read and signed as a correct record.

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7. CIVIC FUNCTIONS:

To receive any communications from the newly elected Mayor as to the Civic Functions for the Municipal Year 2008/09.

8. ANNOUNCEMENTS BY THE LEADER OF THE COUNCIL:

To consider any announcements as to the Authority's business which the Leader of the Council needs to advise at this Council meeting.

9. DECLARATIONS OF INTEREST:

To receive declarations of personal or prejudicial interests arising from business to be transacted at this meeting from all Members.

10. PROCEDURAL MOTIONS:

To receive and consider any procedural motions by Members of the Council in relation to the conduct of this Meeting.

[Note: Notice of such procedural motions, received after the issuing of this Summons, will be tabled].

11. DETERMINATION OF THE SIZE OF COMMITTEES AND THE PROPORTIONAL ALLOCATION OF COMMITTEE PLACES:

To confirm the Determination of the proportional allocation of Committee places for the Municipal Year 2008/09, as previously circulated to the Political Groups and to note that as agreed this will be utilised for the formal appointment to committee memberships at Item 12 below.

FOR CONFIRMATION

12. APPOINTMENT OF MEMBERS TO COUNCIL COMMITTEES:

To receive the nominations of the Groups to Committee places in accordance with their proportional entitlements under the approved Determination and to formally establish Committees of the Council and their memberships for the Municipal Year 2008/09.

FOR CONFIRMATION

13. APPOINTMENT OF CHAIRMEN TO COMMITTEES:

To receive a proposal from the Leader of the Council as to the appointment of Chairmen to Committees for the Municipal Year 2008/09.

FOR DECISION

14. APPOINTMENT OF MEMBERS TO JOINT OVERVIEW AND SCRUTINY COMMITTEE:

To receive the nominations of the Groups to representation on the Joint Overview and Scrutiny Committee for the Municipal Year 2008/09.

FOR CONFIRMATION

15. TERMS OF REFERENCE AND DELEGATED POWERS OF COMMITTEES:

On a proposal from the Leader of the Council, to continue the existing arrangements as set out in Part 3 of the Constitution.

FOR CONFIRMATION

16. CORPORATE DIRECTORS' DELEGATED POWERS:

On a proposal from the Chief Executive to agree the Delegated Powers assigned to Corporate Directors and Statutory Officers, following the recent changes agreed to the Senior Management structure.

FOR CONFIRMATION

17. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES 2008/09:

To receive proposals from the Political Groups as to the appointment of representatives of the Authority to serve on outside bodies for the Municipal Year 2008/09.

FOR DECISION

18. DATES OF COUNCIL MEETINGS 2008/09:

(1) SCHEDULED MEETINGS

To note and confirm the dates of ordinary meetings of the Council for the 2008/09 Municipal Year, as follows:-

10 July 2008
30 October 2008
19 February 2009 (Council Tax)
2 April 2009
7 May 2009 (Annual Council)

FOR CONFIRMATION

(2) EXTRAORDINARY MEETING

Council is requested to approve that an Extraordinary Meeting be convened for 7.30 pm on Thursday 5 June 2008, to consider a Core Strategy document of the Local Development Framework.

FOR DECISION